



November 30, 2017

RE: ASCE Seattle Section Geotechnical Group and Seattle Geo-Institute Chapter  
2018 Groundhog Publication  
Article & Advertisement Submission Details

Dear Members:

The **Groundhog** is the ASCE Seattle Section Geotechnical Group and Seattle Geo-Institute Chapter's official yearly newsletter. The Groundhog is published to inform Chapter members and other professionals of our group's achievements, recent activities, goals and other significant issues in the geotechnical community. For your reference, copies of previously released Groundhogs are available on the group website (<http://seattlegeotech.org/category/documents/groundhogs>).

Each local organization or firm represented by the Chapter's membership is invited to submit a brief article summarizing their organization's services and trends over the past year, plans for the coming year, changes in their organization and promotions. The publication date for the 2018 Groundhog is Friday, February 2, 2018.

**SUBMISSION DEADLINE & CONTACT INFORMATION**

Each year, the Secretary of the ASCE Seattle Section Geotechnical Group and Seattle Geo-Institute Chapter is responsible for the publication of the Groundhog. This year, the Secretary is Ty Jahn with Condon-Johnson, and his contact information is:

Ty Jahn  
Condon-Johnson  
9012 S. 208<sup>th</sup> Street  
Kent, WA 98031

Direct: (425) 988-2150  
Email: [tjahn@condon-johnson.com](mailto:tjahn@condon-johnson.com)

All submissions for publication will need to be sent to Alex in the formats identified below. In order to meet the February publication date, **all submissions are due by Thursday, January 11, 2018.**

**ORGANIZATION SUBMISSION GUIDELINES**

The size limit for an organization submission is 400 words. The submission should be formatted in MS Word (.doc or .docx) and sent via email. Please include a contact person and a logo for your organization, formatted as a JPEG (.jpg), to include with the article for your organization. Please be aware that our editorial panel reserves the right to edit and/or delete text contained within each submission to modify or remove items that are determined to be unsuitable for publication.

**Ben Blanchette, PE**  
*President*  
Hart Crowser  
3131 Elliott Ave, Suite 600  
Seattle, WA 98121  
(206) 826-4578  
[Ben.Blanchette@hartcrowser.com](mailto:Ben.Blanchette@hartcrowser.com)

**Steve Johnson**  
*President - Elect*  
Sixense, Inc.  
11812 North Creek Pkwy N  
Bothell, WA 98119  
(206) 472-0311  
[Stephen.Johnson@sixense-group.com](mailto:Stephen.Johnson@sixense-group.com)

**Fadzilah Saidin, PhD, PE**  
*Education Chair*  
HWA GeoSciences Inc.  
21312 30<sup>th</sup> Drive SE, Suite 110  
Bothell, WA 98021-7010  
(425) 774-0106  
[DSaidin@hwageo.com](mailto:DSaidin@hwageo.com)

**Ty Jahn, PE**  
*Secretary*  
Condon-Johnson  
9012 S. 208<sup>th</sup> St  
Kent, WA 98031  
(425) 988-2150  
[TJahn@condon-johnson.com](mailto:TJahn@condon-johnson.com)

**Drew Mason, PE**  
*Treasurer*  
Guy F. Atkinson Construction  
11100 Main St #100  
Bellevue, WA 98004  
(412) 638-4645  
[Drew.Mason@atkn.com](mailto:Drew.Mason@atkn.com)

**Mark Rohrbach,**  
**PE, GE, P. Eng**  
*Membership Chair*  
Hayward Baker, Inc.  
(206) 223-1732  
[MARohrbach@HaywardBaker.com](mailto:MARohrbach@HaywardBaker.com)

**Brendan Cioto**  
*Public Relations Chair*  
Shannon & Wilson  
400 N 34<sup>th</sup> #100  
Seattle, WA 98103  
(206) 632-8020  
[BWC@shanwil.com](mailto:BWC@shanwil.com)

**Dustin Taylor**  
*Website Master*  
UW Graduate Student  
[DustinT@uw.edu](mailto:DustinT@uw.edu)



**ADVERTISEMENTS**

Firm advertisements are included at the end of the Groundhog Newsletter at the following rates:

- ½ Page: \$ 200.00
- Full Page: \$ 300.00

Advertisements need to be formatted as a JPEG (.jpg).

**CLASSIFIED ADS / JOB POSTINGS**

Classified ads/primarily job postings are included at the end of the Groundhog Newsletter. Classified ads may be placed for a rate of \$50 for a full page.

**PAYMENT FOR ADVERTISEMENT & JOB POSTINGS**

Payment for advertisements and job postings must be made by check. The check should be made out to “ASCE Seattle Geotechnical Group” and mailed to Ty Jahn. If payment is not received prior to the publication date, your advertisement/job posting will not be included.

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DSaidin@hwageo.com

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Condon-Johnson  
9012 S. 208<sup>th</sup> St  
Kent, WA 98031  
(425) 988-2150  
TJahn@condon-johnson.com

**Drew Mason, PE**

*Treasurer*  
Guy F. Atkinson Construction  
11100 Main St #100  
Bellevue, WA 98004  
(412) 638-4645  
Drew.Mason@atkn.com

**Mark Rohrbach,**

**PE, GE, P. Eng**

*Membership Chair*  
Hayward Baker, Inc.  
(206) 223-1732  
MARohrbach@HaywardBaker.com

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*Public Relations Chair*  
Shannon & Wilson  
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Seattle, WA 98103  
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